

DDI PARTNERS POLICY

DDI is interested in partnering with other organizations for such activities as research, policy development and project execution. DDI partners may include international NGOs, governments, academic institutions, and national and local NGOs.

When involved in program service delivery, DDI partners must involve people and organizations from the local community in the design and implementation of the project.

Partner organizations must be able to demonstrate appropriate program management, financial and reporting capabilities.

When working with DDI, partner organizations must adhere to our Code of Ethics, which will form part of the written agreement with DDI.

Priority will be given to organizations that have developed a positive working relationship with DDI or with organizations that are members of DDI partner networks.

A letter of agreement will be signed between DDI and all grantees or partner organizations.

Basic information required by DDI from potential grantees/partners:

- The grantee's name in English, in the language of origin, and any acronym or other names used to identify the grantee.
- The jurisdiction in which a grantee organization is incorporated or formed;
- Information about the grantee that assures DDI of the grantee's identity:
 - the full name in English and in the language of origin, and acronym or other names used, plus the names, nationality, citizenship and place and date of birth of the principal officers of the organization;
 - the jurisdictions in which the grantee maintains a physical presence.
 - copies of incorporating or other governing instruments;
 - information relating to the grantee's operating history;
- The available postal, email and/or URL addresses and phone number of each place of business of a grantee.
- A statement of principal purpose of the grantee, including a report of the grantee's projects and goals.
- The names and available postal, email and/or URL addresses of individuals, entities, or organizations to which the grantee proposes to provide funding, services, or material support under this grant.
- Copies of public filings or releases made by the grantee, notably the most recent official registry documents, annual reports, and annual filings with pertinent government, as applicable;
 - if the grantee is not an officially registered organization two references will be needed from development organizations working in the country and known to DDI;

- Small local organizations without full documentation may provide community and other references deemed appropriate in their circumstances.
- The grantee's primary sources of income, such as official grants, private endowments, and commercial activities.